



Oregon Mechanical Officials Association

www.omoaonline.org

Monthly Membership Meeting Minutes

March 16, 2017

**Marion County Public Works Department
5155 Silverton Road NE, Salem, OR 97305**

The Oregon Mechanical Officials Association is dedicated to providing a professional environment for mechanical code officials and industry professionals to share knowledge and educate each other to enhance public welfare.

CALL TO ORDER:

President Bill Hendrix called the meeting to order at 12:33 pm.

ATTENDANCE:

Executive Board members present were: President Bill Hendrix, 1st Vice President Samantha Vandagriff, 2nd Vice President Wess Rowley, Secretary Randy Soelberg, Member-at-Large John Stelzenmueller, and Past President John Corliss.

Members present were: David Eubanks with Marion County.

Visitors present were: Keith Barrow with NW Natural Gas, Mark Heizer with BCD.

Meeting Minutes

A motion was made by Wess Rowley to accept the December 22, 2016 meeting minutes, which was seconded by John Corliss. The motion carried unanimously.

A motion was made by Wess Rowley and seconded by John Corliss to accept the February 16, 2017 meeting minutes. The motion carried unanimously.

OFFICER REPORT

Treasurer

Samantha Vandagriff presented a profit and loss report and a budget report. The budget report was for expenditures year-to-date and agreed to by the membership. It was agreed that the budget would be updated as we plan for education and outreach.

Samantha has updated the membership information and the website with Pay-Pal to receive payments. It was stated that the member applications and renewals will be sent out by April 1, 2017.

Past President

John Corliss gave thanks to the membership for their help and support during his term as President. Items of note to be worked on are; providing additional links for information, updating the code discussion access on the website, setting a meeting date to discuss how to improve outreach and to find strategies to help pursue sponsors, and to start planning training opportunities. John will have more information at the May meeting.

President

Bill Hendrix presented his proposed changes to the OMOA Constitution and By-laws. After discussion and additional membership 'tweaks' it was decided that Bill would create a document to show the changes and would present the document to the membership prior to the May 18, 2017 meeting. A vote to approve the changes will occur at the May 18, 2017 meeting.

Bill Hendrix updated the Officers of OMOA with the Secretary of State adding himself as President and Randy Soelberg as Secretary.

COMMITTEE REPORTS

Code Change Committee:

Mark Heizer reported that some of the code changes submitted are going to be implemented, while others were not. He did not have a list of those approved at the time of this meeting.

Scholarship Committee:

Samantha made contact with the Building Inspection Technology (BIT) college department heads at both Chemeketa and PCC to let them know that there are 4 scholarships to be awarded, designated as 2-\$250.00 scholarships available for students at each college.

Education:

Bill Hendrix presented an ICC approved training opportunity from Solar Training and Education for Professionals (STEP). This training can be sponsored through a grant from the Department of Energy. The Education Committee will research it and report back to the membership in May.

A discussion was brought forth about reorganizing the Education Committee and identifying those who wish to be on the committee. It is our hope that John Corliss will lead the committee. There may be a special meeting called to designate members and discuss the type of education format to be used. More discussion to come in May.

NEW BUSINESS:

On February 28, 2017, an electronic meeting took place to consider a motion to purchase a laptop computer as recommended by Luke Cotton, IT specialist working with us on our website. The following Executive Board members were contacted: Bill Hendrix, Samantha Vandagriff, Wess Rowley, Randy Soelberg, Loren Watts, John Stelzenmueller, and John Corliss.

The Motion:

To approve the purchase of an OMOA laptop computer as recommended by Luke Cotton (see below). Samantha Vandagriff is authorized to order the laptop upon its passage. If it is necessary for Samantha to use personal funds to make the purchase she is authorized to reimburse the costs of the purchase plus shipping charges. In addition Samantha is authorized to purchase a laptop case not to exceed \$125.00. Randy Soelberg made the motion and it was seconded by Loren Watts.

The following members responded with votes:

Wess Rowley – Yes, Randy Soelberg – Yes, John Stelzenmueller – Yes, Samantha Vandagriff – No, Loren Watts – Yes, Bill Hendrix – Yes. By count of the yes votes from those who responded the motion passed.

Bill Hendrix ordered the laptop on March 2, 2017.

Randy Soelberg was asked to research the purchase of Microsoft Office for the laptop. We were looking for a copy that has the Office Suite in it without having to pay for a subscription each year. The research was completed and a motion was made on March 16, 2017 to make the purchase.

The Motion:

I (Randy Soelberg) make a motion to allow Bill Hendrix to purchase Microsoft Office for \$172.00 from Amazon.com to be reimbursed by OMOA. The motion was seconded by Loren Watts.

The following Executive Board members responded with votes by same-time electronic correspondence:

Wess Rowley – Yes, Randy Soelberg – Yes, John Corliss – Yes, Loren Watts – Yes, Bill Hendrix – Yes. By count of the yes votes from those who responded the motion passed.

An OMOA and ORACCA combined meeting is scheduled for April 20, 2017. The location is the PGE customer facility at 7881 SW Mohawk St. in Tualatin, Oregon. The following is a MapQuest link for the location. The time of the meeting is at 11:30 am.

<https://www.mapquest.com/search/results?query=7881%20SW%20Mohawk%20St.,%20Tualatin,%20OR&boundingBox=48.69096039092549,-112.0166015625,26.667095801104814,-84.0234375&page=0>

OLD BUSINESS:

Presidential Plaque: John Corliss is working on the design.

The web site, www.omoaonline.org continues to evolve and be updated. If you find anything that you think needs to be updated or changed, please send those to John at john.corliss@corvallisoregon.gov or Samantha Vandagriff at vandagriffs@milwaukieoregon.gov.

CODE DISCUSSION:

An installation guide was passed out by Bill Hendrix for the correct installation of bubble wrap for HVAC duct insulation. This is in reference to the code discussion from the December 22, 2016 meeting.

Wess Rowley brought up a discussion about duct sealant tape and the approval of listed products as referenced in ORSC M1604.4.1 and M1604.4.1.2.

Q. Is everyone inspecting residential HVAC duct sealants to the referenced code sections?

A. Residential HVAC duct seal tape should be inspected to the referenced code section.

It was noted that the ORSC and the OMSC code section do not have identical requirements and this may need to be considered for a code change to clarify the language to be the same intent.

ADJOURNMENT:

The meeting was adjourned at 2:50 p.m.

Respectfully,

Randy Soelberg.

THE NEXT GENERAL MEETING WILL BE COMBINED
WITH ORACCA April 20th at 11:30 am. at
THE PGE CUSTOMER FACILITY at
7881 SE MOHAWK ST. in TUALATIN, OR.